

McKEAN COUNTY CONSERVATION DISTRICT
17137 Route 6, Smethport, PA 16749
(814) 887-4001 • FAX (814) 887-3234
 Available electronically at www.mckeancountypa.org

OFFICIAL USE ONLY	
NPDES # _____	MCCD File# _____
Fee\$ _____	Date recd. _____
Check # _____	Fee paid \$ _____
Date Complete: _____	Check # _____

EROSION AND SEDIMENT CONTROL PLAN REVIEW & NPDES APPLICATION

APPLICATION TYPE	NEW <input type="checkbox"/>	INITIAL REVISION <input type="checkbox"/>	SUBSEQUENT REVISION <input type="checkbox"/>
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Project Name:	Municipality:
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Site Location:

Total Project Area (Acres):	Total Disturbed Area (Acres):	Lat ° ' " Long ° ' "
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Receiving Water/Watershed Name:	Chapter 93 Classification:
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APPLICANT INFORMATION

Applicant's Last Name	First Name	MI	Phone	FAX
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Organization Name or Registered Fictitious Name	Phone	FAX
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Mailing Address	City	State	ZIP + 4
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CONSULTANT FOR THIS PROJECT

Last Name	First Name	Consulting Firm
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Mailing Address	City	State	ZIP+4
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Email	Phone	Ext	FAX
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E&SC PLAN INFORMATION

Have you included the following:	Permits Required:	Type of Submission:
<input type="checkbox"/> Attached Fees <input type="checkbox"/> Written Narrative <input type="checkbox"/> E&SC Calculations <input type="checkbox"/> Complete Set of Drawings <input type="checkbox"/> Stormwater – Pre/Post	<input type="checkbox"/> NPDES General <input type="checkbox"/> NPDES Individual <input type="checkbox"/> ESCGP-2 <input type="checkbox"/> Erosion Permit (25 acres or more) <input type="checkbox"/> Chapter 105 Water Encroachment (GP) <input type="checkbox"/> Joint Permit 401/404	Residential: # of units _____ Commercial/Industrial: # of Disturbed Acres _____ Other: (Explain) # of Disturbed Acres _____ Timber Harvest: # of Project Acres _____

E&SC PLAN REVIEW FEES

Initial Review Fee \$ _____	Fee Covers the initial review and one subsequent resubmission	*Payable to the McKean County Conservation District
Subsequent Revision Fee \$ _____	50% of initial review fee	
NPDES or ESCGP-2 Fee \$ _____		*Payable to the MCCD Clean Water Fund
Total Amount \$ _____		

REVIEW FEE SCHEDULE

The following fees will be charged by the McKean County Conservation District for Erosion and Sediment Control Plan reviews, as authorized by Act 217 – The Conservation District Law. These fees are effective March 18, 2009. Plans cannot be accepted for review without the appropriate review fee and application form. Contact the McKean County Conservation District if assistance is required.

All fees are to be calculated based on the total acres of disturbance. Round up to the nearest whole disturbed acre.

Residential	Commercial, Industrial, Institutional and other Land Developments	
Up to 1 acre \$ 50.00 Base Fee 1 acre & above \$ 50.00 + \$25/acre	Up to 1 acre \$ 200 Base Fee 1 acre & above \$ 200 + \$75/acre	
Residential Development	Timber Harvest	
Single Family Residence \$ 200 Base Fee 2 lots or units & above \$ 200 + 50/lot or unit	Up to 1 acre \$100 Base Fee 1 acre & above \$100 +\$25/acre	

A unit is defined as a dwelling designed to accommodate a single household. This applies to single-family homes, twin unit homes, clusters, condominiums, and apartments. Therefore the fee is based on the number of units to be built. For example an apartment building that contains 10 apartments will have a fee based on 10 units.

EARTH DISTURBANCE ACTIVITY is a construction or other human activity which disturbs the surface of the land, including but not limited to: clearing and grubbing, grading, excavations, embankments, land development, agricultural plowing and tilling, timber harvest activities, road maintenance activities, mineral extraction, and the moving, depositing, stockpiling or storing of soil, rock or earth materials.

ESCGP-2 Permit Filing Fees

Permit Fee - \$500.00

- Total Cumulative Disturbed Acres is 5.0 acres or greater

NPDES Permit Filing Fees

General NPDES Permit (Permit Fee - \$500.00)

- Project is not located in a special protection High Quality or Exceptional Value watershed.
- Total Cumulative Disturbed Acres is 1 acre or greater over the life of the project.

Individual NPDES Permit (Permit Fee – \$1500.00)

- Project is located in a special protection High Quality or Exceptional Value watershed.
- Total Cumulative Disturbed Acres is 1 acre or greater over the life of the project.

Additional **\$100 per acre for each disturbed acre** is required to be added to the base administrative filing fee – **This must be a separate check payable to the PA Commonwealth Clean Water Fund.**

McKean County Conservation District E&S Review Rules & Guidelines

Waiver of E&S Review Fees:

1. Fees will be waived for an application filed under the name of United States of America or Municipalities of the Commonwealth of Pennsylvania. Fees for authorities of the Municipalities are not waived. This includes, but is not limited to: sewer and water, housing, school districts, and universities, etc.
2. Agricultural Operations – Review fees shall not be applicable to agricultural operations engaged in normal farming activities, and documented in a MCCD approved conservation plan. When agricultural Best Management Practices (BMPs) are to be installed and no conservation plan has been approved by the MCCD or when site disturbance occurs that is not part of the approved conservation plan, such as an earth disturbance for a building, the review fee schedule is applicable.
3. Review fees will be waived when associated with a Chapter 105 General Permit application acknowledged by the District.

Procedures:

1. Only complete applications containing a completed Erosion and Sediment Control Plan Review & NPDES Application, required fee, and requested plan copies will be accepted. Number of copies to be submitted is as follows:
 - ◆ 1 initial copies of General NPDES Permit Application & Supporting Materials (PCSM, E&S Plan, etc.) after technical review is complete 2 additional copies will be required to be submitted.
 - ◆ 2 initial copies of Individual NPDES Permit Application & Supporting Materials (PCSM, E&S Plan, etc.) after technical review is complete 2 additional copies will be required to be submitted.
 - ◆ 1 initial copy of the ESCGP-2 Permit Application & Supporting Materials (PCSM, E&S Plan, etc.) after technical review is complete additional copies will be required to be submitted.
 - ◆ For Chapter 105 General Permits – One (1) original and (4) copies of the registration package for the General Permit with three (3) copies of the E&S Plan.
 - ◆ For E&S Plan Only – Two (2) copies of E&S Plan.
4. Review fees shall apply to all plans that are submitted to the District requesting E&SPC plan adequacy after March 18, 2009.
5. Checks for Erosion and Sediment Plans can be made payable to: **McKean County Conservation District**. Checks for NPDES Permits can be made payable to: **MCCD Clean Water Fund**.
6. The Conservation District's fee should not be combined with any other municipal or county fee. The canceled check will be the Applicant's receipt unless one is requested.
7. A \$20.00 charge will be assessed for any check refused by the bank for insufficient funds, and the entire application package will be returned to the applicant.
8. A site requiring a District plan review may not begin earthmoving activities until the Erosion and Sediment Pollution Control Plan has been approved by the District technical staff. Before any construction or earthmoving may begin, the appropriate and necessary local, state and federal permits must be secured from the agency having specific permitting authority (i.e. Jurisdictional Wetland Determination, Highway Occupancy permits, Chapter 105 permits, Army Corp, etc).
9. The District will review a submitted plan solely to determine whether it is adequate to satisfy the requirements contained in the Erosion Control Rules and Regulations of the Department of Environmental Protection (herein after referred to as DEP). By a determination that the plan is adequate to meet those requirements, neither the District nor the County assumes any responsibility for the implementation of the plan or the proper construction and operation of the facilities contained in the plan.

10. The design, structure integrity, and installation of the control measures are the *responsibility* of the *landowner and/or the earthmover*.

Applicability:

1. Fees are intended to cover initial review and one revision of a project, if submitted within 60 days of the deficiency letter.
 - ◆ If plan revisions are not submitted within 60 days, a fee of 50% of the original fee will be charged.
 - ◆ A charge of 30% of the original fee will be assessed for each additional review beyond 1st revision.
 - ◆ If after 90 days no action has been taken, the plan will be considered withdrawn. You will have an additional 10 days to pickup the plan at the District office, after those days the plan will be discarded.
2. An emergency review may be available for double the review fee, check with the District for information and availability.
3. Revisions to approved plans may be subject to a service fee, to be determined by the Conservation District.
4. Any plan for the same tract resubmitted more than two (2) years after the last review of the tract will be charged a new fee.
5. Erosion and Sedimentation Control Plan authorized in conjunction with an NPDES or ESCGP-2 Permit will expire at the date of the expiration of the NPDES or ESCGP-2 permit or when the NPDES or ESCGP-2 permit is terminated. Erosion and Sedimentation Control Plans authorized in conjunction with a General Permit will be good for the life of the General Permit. All other Erosion and Sedimentation Plans authorized will be good for one (1) year from the date of authorization.
6. Fees for phased projects will be assessed for each individual phase as it is proposed for development.
7. The Conservation District reserves the right to waive E&S Plan review fees on a case by case basis.

Plan Withdrawal Policy:

Upon written request by the applicant and approval by the District Board of Directors, a portion of the review fee may be refunded if the applicant withdraws the plan prior to approval. No fees are refundable after district approval.

PNDI Searches:

A \$40.00 fee will be applied to those requests for the District staff to conduct PNDI searches whether or not associated with permits. This \$40 fee will be obtained only through a credit card entered into the PNDI system to be paid to DCNR.

“Be it resolved this 2nd day of October 2006 that the McKean County Conservation District does hereby agree to charge a fee for the review of all Erosion and Sediment Control Plans, as authorized by the Commonwealth of Pennsylvania Act #217. The Erosion and Sedimentation Review Rules and Guidelines were amended on March 18, 2009. The Erosion and Sedimentation Review Rules and Guidelines were amended on February 20, 2013.